



# CITY OF ADAK, ALASKA

P.O. BOX 2011 - ADAK, ALASKA 99546-0211

Phone: (907) 592-4500 - Fax: (907) 592-4262

www.adak-ak.gov

accounting@adak-ak.gov

## BUSINESS LICENSE APPLICATION

**NOTICE:** Adak City Ordinance Chapter 4.08 details the application, exemptions, and conditions of business licenses. If the applicant or anyone with an ownership interest of more than 10% in the applicant is delinquent in sales tax or utility charges assessed by the city, the application will be forwarded to the City Council, who reserves the to review any application. The City Council may approve the application with or without conditions, including, but not limited to, the posting of security in the form of surety bonds, letters of credit or certificates of deposit, payable to the City. The City Council may deny the application. If the applicant is rejected by the City Council, written reason will be given to the applicant within 30 days from the date the application is submitted.

**Application Type:** ☐ New Business ☐ Renewal **Application Fee: \$25.00**

### Business Information

<b>Business Name:</b>	_____	<b>AK Bus. Lic. No.:</b>	_____
<b>Federal Tax ID:</b>	_____	<b>Expiration Date:</b>	_____
<b>Mailing Address:</b>	_____	<b>Physical Address:</b>	_____
<b>City, State Zip</b>	_____	<b>City, State ZIP</b>	_____
<b>Phone Number:</b>	_____	<b>Business Manager:</b>	_____
<b>Fax Number:</b>	_____	<b>Email Address:</b>	_____

**Describe your business activities:** \_\_\_\_\_

### Ownership Type

<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership*
<input type="checkbox"/> LLC	Entity Number: _____
<input type="checkbox"/> Non-Profit**	Entity Number: _____
<input type="checkbox"/> Corporation	Entity Number: _____

\*Attach agreement if limited partnership; \*\*Attach IRS Tax-Exemption Letter

### Business Type

<input type="checkbox"/> Retail	<input type="checkbox"/> Wholesale
<input type="checkbox"/> Rental	<input type="checkbox"/> Service
<input type="checkbox"/> Other	_____

### Ownership Information

Information regarding owners, partners, stockholders, or anyone else with an ownership interest of 10% or more. If extra space is needed attach an addendum with the required information. Note: references to filings are not sufficient.

Names	Ownership %	Title
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has the applicant or have any owners, partners, stockholders, or others with an ownership interest of more than 10% of the applicant ever been or are currently delinquent in sales tax or utility charges assessed by the city?

☐ Yes ☐ No If Yes, explain: \_\_\_\_\_

**IMPORTANT:** The fee for an Adak Business License is \$25.00 to be paid at the time of application. Operating, conducting or carrying on a trade, business or profession in the municipal boundaries of the City of Adak without this license is a violation of Chapter 4.08 of the Adak City Ordinance. The code provides for a fine of \$100 for each offense for each month in violation of this Chapter. This license shall not be taken as permission to do business in the State without having complied with the requirements of the laws of the State of Alaska or the United States. Some activities require a professional license or other federal, state or local permits.

**Printed name and title of the person completing the application on behalf of the business.**

**Printed Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Office Use Only

<input type="checkbox"/> Subject to CC Review	Reviewed By: _____	BL #: _____	Cash/CC/Chk#: _____
<input type="checkbox"/> Not Applicable	Lic. Issued By: _____	ST #: _____	Received By: _____