



Lavon Economic Development Corporation Meeting Minutes

May 13, 2019

The Lavon Economic Development Corporation Board met at 6:30 PM for a photo opportunity at Crown Labels on Lavon Court, Lavon, TX. NO BUSINESS WAS DISCUSSED. The meeting continue at 7 PM at city hall

I. Kay Wright, President called the Economic Development Corporation Board meeting to order at 7 p.m. and announced that a quorum is present.

Directors Present: Place One, Kay Wright, President
Place Three, Vicki Sanson
Place Six, John Kell, Treasurer
Place Seven, David Piekarski, Vice President
Council Liaison, Vicki Sanson

Directors Absent: Place Two Manzelle Williams
Place Five Dustin Cowin

Director Place Vacant: Place Four

Executive Director Present: Pamela Mundo

Visitors: There were no visitors present.

II. President Kay Wright led the Economic Development Corporation Board in the Pledge of Allegiance.

III. Invocation was led by President Kay Wright

IV. Items of interest and communications.

Members of the Economic Development Corporation Board discussed community events, functions and other activities including the following.

Camp 911 June 11 9AM-1PM Grades 3-5

Baby Sitting Training Course June 5 9AM-2:30 and June 6 8AM-noon Ages 11-16



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.7 Loaves East Food Pantry May18, 2019 from 8:30am to 10 am

V. Consent Agenda

Approval of the April 8, 2019 Economic Development Board meeting minutes. Director John Keel made a motion to approve the consent agenda including the April 8, 2019 meeting minutes. The motion was seconded by Director Vicki Sanson. The motion was approved through ayes of Kay Wright, Vicki Sanson and John Kell. There were no nays. David Pickarski abstained.

VI. Public Comments

No public comments

VII. Items for discussion

- A. **The Lavon Economic Development Corporation Board to discuss economic development and marketing activity, prospect updates and administrative actions.**

Executive Director Pamela Mundo reported that the upcoming NTCAR trade show will be September 5. Her focus on marketing has been to find a new franchise for Subway and to seek out prospects for a family doctor. Web site updates included the new Lavon Pharmacy and 5Flooring in the photos on the home page. Directors noted that ribbon cutting ceremony for the Charles W. Smith Funeral Home was held on Monday and attended by Directors Kay Wright, Vicki Sanson, John Kell and Executive Director Pam Mundo.

- B. **The Economic Development Corporation Board to discuss the Small Business Bazaar for the April 13, 2019 and policy of accepting vendors and new flyers for next bazaar.**

The Board requested that the signs be ordered for the Holiday Bazaar. The Board asked that Pamela Mundo prepare options for a flyer and posters for the Holiday Bazaar. After discussion the Board agreed that the policy on the applications for booth space will be that the Board, at their monthly meeting, will review all completed application forms. All small businesses desiring to apply are welcome with no restrictions to be presented by staff. The Board agreed that use of the gym bleachers and community center be restricted to use only if the weather required the Pavilion booth spaces to be moved indoors.

- C. **The Economic Development Corporation Board to discuss Board Financials, including budget amendment, budget for marketing for the next bazaar and aerial maps.**

Executive Director Pamela Mundo reported on the financial report of the Spring Small Business Bazaar vs the proposed budget. There is \$803.07 in revenue now available to order new signs for the Holiday Small Business Bazaar this fall.



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Discussion was held on a need for an updated video. Executive Director Pamela Mundo provided suggested subjects. The Board is asked to review those subject and bring ideas to next meeting.

Treasurer John Kell presented the March and April Month to Month financial reports. Treasurer John Kell noted that revenues are substantially above budgeted revenues (total 2018-2019 budget to total revenue was \$85,000). With sales tax from new retailer including 7-Eleven, Lavon Pharmacy and other businesses it is anticipated that total sales tax should exceed \$100,000 for this fiscal year. Treasurer Kell noted that Council approved the budget amendments for prior year carryover and auditor line items. Board members recommended to the Treasurer some report modifications and updates.

VIII. Items for consideration and action

A. None

IX. Executive Session

A. EXECUTIVE SESSION

Following designated sections of Texas Governmental Code, Annotated, Subchapter 551 the Board of Directors of the Lavon Economic Development Corporation entered into executive session (closed meeting) at 8:06 p.m. to discuss the following:

551.074 –Personnel matters: consultation with the Executive Director to discuss office administration scope, responsibilities and Administrative Staff

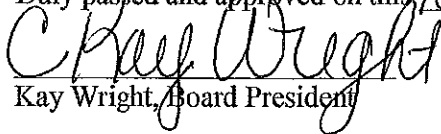
B. Reconvene from executive session at 8:51 p.m. and no action was taken.

X. Setting future meetings and agenda

A. The Economic Development Corporation Board members, after discussion, reported that the next meeting would be June 10th, with no meeting on May 27th which is Memorial Day, a National Holiday.

XI. President Kay Wright adjourned the Economic Development Corporation Board meeting at 8:53 p.m.

Duly passed and approved on this 10 day June 2019


Kay Wright, Board President

_____, Director

Attest on June 10, 2019

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David Pickerski


Vice President